

BROKER EXAMINATION CHANGE APPLICATION

RE 415B (Rev. 7/04)

GENERAL INFORMATION

- Please read all information before completing this application.
Type or print clearly in ink.
- Use eLicensing at the DRE Web site **www.dre.ca.gov** to re-schedule an examination, review your examination results and records, request a duplicate schedule or result notice, and change your examination address.
- This application may be used to:
 - ✓ Change or correct your name. Legal verification must be submitted for name changes (i.e., copy of marriage certificate, court order, or driver's license reflecting name change).
 - ✓ Change or correct your mailing address (*Note: An address change may also be completed through the eLicensing system at www.dre.ca.gov.*)
 - ✓ Correct your birth date or social security number; and
 - ✓ Apply for *rescheduling* or *re-examination* if you have misplaced your Broker Exam Schedule Notice (RE 401B) or Broker Exam Result Notice (RE 418B). (*Note: A new test date can be assigned through the eLicensing system at www.dre.ca.gov.*)

*Continued on reverse side***EXAM CHANGE**

CHECK APPROPRIATE BOX(ES)

- ☐ Change/Correct Examinee Name
Complete #1–10 and 13–14
- ☐ Change/Correct Mailing Address
Complete #1–2, 4–10 and 13–14
- ☐ Correct Birth Date
Complete #1–2, 4–10 and 13–14
- ☐ Correct Social Security Number
Complete #1–2, 4–10 and 13–14
- ☐ Reschedule Examination *
 - ☐ First time *
 - ☐ Second or more *
 Complete #1–2 and 4–14
- ☐ Re-Examination *
Complete #1–2 and 4–14

* Refer to Exam & Licensing Fees (RE 206) for current fees.

APPLICANT INFORMATION

1. EXAMINATION ID# (IF KNOWN)		2. EXAMINEE NAME — LAST, FIRST, MIDDLE	
3. EXAMINEE'S NEW NAME — LAST, FIRST, MIDDLE			
4. MAILING ADDRESS — STREET ADDRESS OR POST OFFICE BOX			
CITY		STATE	ZIP CODE
5. SOCIAL SECURITY NUMBER	6. DATE OF BIRTH (MM/DD/YYYY)	7. RESIDENCE PHONE # W/AREA CODE	8. BUSINESS PHONE # W/AREA CODE
9. Have you ever applied for a California real estate exam under your current name or any other names (i.e., maiden name, former married names, AKA's, etc.)? <input type="checkbox"/> NO <input type="checkbox"/> YES If YES, list all names used:			
10A. Do you now hold or have you ever held a California real estate license? <input type="checkbox"/> NO <input type="checkbox"/> YES If YES, answer 10B and complete 10C, D, E and F below.			
10B. Has your California real estate license been previously revoked? <input type="checkbox"/> NO <input type="checkbox"/> YES			
10C. TYPE OF LICENSE	10D. IDENTIFICATION NUMBER	10E. EXPIRATION DATE	10F. NAME ON LICENSE
11. EXAM AREA PREFERENCE <input type="checkbox"/> SACRAMENTO <input type="checkbox"/> FRESNO <input type="checkbox"/> SF/OAKLAND <input type="checkbox"/> SAN DIEGO <input type="checkbox"/> LOS ANGELES/ANAHEIM		12. EARLIEST DATE YOU CAN TAKE EXAM (mm) (dd) (yyyy)	
		13. MAILING LIST (See reverse side.) <input type="checkbox"/> NO <input type="checkbox"/> YES	
		PROCESSOR # DATE KEYED	

Certification

I hereby certify under penalty of perjury that I am aware of and meet all examination requirements as set forth in B&P Code Sect. 10150.6 and 10153.2. I also understand that the fee remitted will not be refunded under any circumstances (B&P Code Sect. 10207).

14. ORIGINAL SIGNATURE OF APPLICANT

DATE



- If it has been over two years since you were qualified to take this examination, contact Examinations at (916) 227-0899.
- You may only be scheduled for one examination date at a time. A rescheduling request removes you from your currently scheduled test.
- **Applicant mailing lists** — The lists of examinee names and addresses are provided, upon request, to institutions who wish to offer educational opportunities. Your name and mailing address will be provided *unless* you declined that option on your original examination application or responded “no” to item #13.

SCHEDULING INFORMATION

- **Broker examinations are usually given:** On Wednesday or other weekdays as needed, in Fresno, Los Angeles, Oakland, Sacramento, and San Diego. *Schedules and examination locations are subject to change.* At www.dre.ca.gov you can view a calendar of examination dates currently being scheduled. Since DRE allows reschedule requests online, by phone, and through the mail, examination dates fill quickly and a particular date may not be available, therefore requests cannot be guaranteed.
 - If you want the earliest possible date, indicate more than one choice on line #11 and attach a separate page stating specific dates. Include your daytime phone.
 - If you do not provide a date on line #12, you will be scheduled for the earliest available date in the area chosen.
- Acknowledgment will not be mailed for name, address or birth date corrections/changes.
- **Exam date notification** — Notification of your examination, date, time, and location will normally occur within three weeks of examination application submittal. If you do not receive an examination confirmation notice after three weeks, you can access our Web site to obtain your scheduled date.

Check the Application Processing Timeframes posted on the DRE Web site to more accurately estimate when your application processing should be completed. After four weeks, check with your bank or credit card company to assure that DRE has processed your fee before contacting our Sacramento Office.

CURRENTLY OR PREVIOUSLY LICENSED?

If you currently have a real estate broker (or broker-officer) license in California, or if your license expired less than two years ago, you are not eligible to take an examination for that type of license. Note: A broker-officer license which has not been expired for more than two years will protect your right to obtain an individual broker license.

EDUCATION REQUIREMENT

In order to qualify to take the examination, applicants must meet all education requirements in effect at that time. (Refer to *Instructions To License Applicants* handbook which is available from any DRE office or the DRE Web site under the Publications category.)

FEE, PAYMENT & MAILING INFORMATION

Fee — Refer to Exam & Licensing Fees (RE 206) or the DRE Web site for current fees. Fees are subject to change.

Acceptable payment methods — Cashiers' check, money order, check or credit card.

- **Credit card on the DRE Web site** — Scheduling requests may be made on the Internet at www.dre.ca.gov.
- **Credit card by phone** — To charge scheduling fees by phone, contact the Broker Exam Section at (916) 227-0931, Monday–Friday, 8 AM–5 PM.
- **Credit card, check or money order by mail** — A completed copy of this form should be mailed with the appropriate payment: 1) completed Credit Card Payment (Exams) (RE 298) or 2) check or money order made payable to Department of Real Estate.

Mail To — Department of Real Estate, P.O. Box 187001, Sacramento, CA 95818-7001

PRIVACY NOTICE: Section 1798.17 of the Civil Code requires this notice be provided when collecting personal or confidential information from individuals. *Each individual has the right to review personal information maintained by this Agency, unless access is exempted by law.*

Department of Real Estate
2201 Broadway
Sacramento, CA 95818

Managing Deputy Commissioner IV
Licensing, Exams & Education
Telephone: (916) 227-0931

General powers of the Commissioner, Section 10050, 10071 and 10075 of the Business and Professions Code authorizes the maintenance of this information.

If this form requests your social security number, that information is voluntary.

The Real Estate Law and the Regulations of the Commissioner require applicants to provide the Department with specific information. If all or any part of the required information is not provided processing may be delayed. In addition the Commissioner may suspend or revoke a license, or in the case of a license applicant, may deny the issuance for misstatements of facts (including a failure to disclose a material fact) in an application for a license.

The information requested in this form is primarily used to furnish license status information to the Department's Enforcement Section, and to answer inquiries and give information to the public on license status, mailing and business addresses and actions taken to deny, revoke, restrict or suspend licenses for cause.

This information may be transferred to real estate licensing agencies in other states, law enforcement agencies (City Police, Sheriff's Departments, District Attorneys, Attorney General, F.B.I.), and any other regulatory agencies (i.e., Department of Corporations, Department of Insurance, Department of Consumer Affairs, California Bar Association).